



Qualification:	Apprenticeships in Facilities Services Level 2
Duration:	12 Months
Date/s:	No dates qualification covered on a role on role off basis
Location:	Pembrokeshire College/In the Workplace
Cost:	No Cost

SHORT DESCRIPTION:

Apprenticeships are worked-based learning programmes designed around the needs of employers which lead to nationally recognised qualifications.

To be eligible for the apprenticeship programme employees will need to be at least 16 years old, employed for at least 16 hours per week and earning the minimum wage. An apprentice will receive their training at no cost to the business. Employers are, however, responsible for the salary of the apprentice which should reflect their age and experience. The employer is required to allow the apprentice time to be assessed in the workplace on a monthly basis.

Facilities Management (FM) involves providing a quality and cost effective maintenance and care service for a wide range of commercial and public buildings, such as hotels, office and shopping complexes, arenas, educational or convention centres. Facilities Managers make sure that facilities such as security, catering, and cleaning (referred to as 'soft services') and maintenance and building services (referred to as 'hard services') run smoothly, so that customers can run their businesses efficiently with the minimum disruption to services. The sector is also responsible for property and estates management, including energy management and environmental protection.

JOB ROLE:

Duties include all or some of the following: securing the site, setting up rooms for events, assist with cleaning, site emergency and evacuation procedures, portage, carrying out minor maintenance repairs, reading energy meters and using the intelligent BMS to control heating and ventilation.

**COURSE CONTENT:**

Level 2 NVQ Certificate in Facilities Services Credit 20 GLH 149 is underpinned by:

- City & Guilds Level 2 Certificate in Facilities Services Principles Credit 13 GLH 103
- Communication Essential Skills Qualification at Level 1
- Application of Number Essential Skills Qualification at Level 1
- Employee Rights & Responsibilities

ENTRY REQUIREMENTS:

There are no entry requirements, however, there are qualifications or experience that will help learners understand the sector prior to starting.

COURSE ASSESSMENT / EXAMINATION:

1 day per month attendance at College or workplace together with assessments in the work place.

PROGRESSION:

Advanced Apprenticeship in Facilities Management

Progression to team leader, supervisor roles

First Line Management qualifications at Level 3

Lateral move to a Foundation level Building Services framework

Possible progression to a Building Services Apprenticeship (subject to relevant work experience)

