



Qualifications available: ILM Diploma in Team Leading - Apprenticeship

Duration: 12 Months

Date/s: on demand

Location: Workbased

OVERVIEW:



Apprenticeships are work based learning programmes designed around the needs of employers, which lead to nationally recognised qualifications. This qualification combines knowledge and competency and is appropriate for new or potential team leaders who are looking to develop themselves as leaders and managers. Learners will have the opportunity to acquire and use the skills needed in today's world of dynamic business environments, and specifically, how to use these skills within organisations.

This apprenticeship package is ideal for providing an understanding of the roles, functions and responsibilities of a new or aspiring team leader, as well as developing practical motivational and day-to-day management techniques. Learners also have the opportunity to brush up on the everyday skills needed in both work and life.




This apprenticeship will let learners take control of their personal development. It will specifically help them to develop skills in terms of communicating clearly and confidently, how to engage with and support their immediate and wider teams and, finally, how to build productive and positive relationships, in the workplace. The award will be a nationally recognised qualification from the Institute of Leadership and Management.

For the employer, this apprenticeship will enable new team leaders to really perform and will specifically ensure that team leaders are competent to manage people and relationships. It will ensure better communication and collaboration, within teams, and in the wider business context.

ENTRY REQUIREMENTS:




-  Be a new team leader or a potential team leader within your business.
-  Have sufficient Essential Skills Wales i.e. Minimum Level 1 in Application Of Number (AON), Communication and ICT, in order to benefit fully from the programme.

PROGRAMME CONTENTS:

-  ILM Level 2 Diploma In Team Leading (Combined knowledge and competency qualification)
-  Essential Skills Wales – Communication, Application of Number and ICT
-  Employee Rights and Responsibilities (ERR) – a reference book on areas of law and employment knowledge






**COURSE ASSESSMENT / EXAMINATION:**

-  Portfolio of Evidence
-  Workplace Evidence
-  Practical Assessments

PROGRESSION:

This course will enable employees to progress to higher qualifications such as:

-  ILM Level 3 Diploma In Management
-  ILM Level 4 NVQ Diploma In Management
-  ILM Level 4 Diploma In The Principles Of Leadership & Management

EQUIPMENT REQUIRED:

Access to computer, stationery, files/folders etc.

FURTHER INFORMATION

An apprentice will receive their training at no cost to the business. Employers are, however, responsible for the salary of the apprentice, which should reflect their age and experience. The employer is required to allow the apprentice time to be assessed in the workplace on a monthly basis.