



Qualification:	Hospitality Supervision & Leadership Apprenticeship - Level 3
Duration:	Level 3 – 12 Months
Date/s:	On Demand
Times:	On Demand
Location:	Pembrokeshire College/In the Workplace
Cost:	No Cost

COURSE AIM:

Apprenticeships are worked-based learning programmes designed around the needs of employers which lead to nationally recognised qualifications.

To be eligible for the apprenticeship programme employees will need to be at least 16 years old and below 25 years old, employed for at least 16 hours per week and earning the minimum wage. Learners who have been employed, or changed job roles within the last 12 months may also be eligible for apprenticeship programmes.

An apprentice will receive their training at no cost to the business. Employers are, however, responsible for the salary of the apprentice which should reflect their age and experience. The employer is required to allow the apprentice time to be assessed in the workplace on a monthly basis.

The apprenticeship is made up of mandatory units which cover the essential skills required for working in a hospitality environment, such as leading a team, developing working relationships and setting objectives with team members, and contributing to controlling resources and health and safety. There are then a variety of optional units to choose from which focus on the specific tasks you carry out within your role, which could include:

- Supervising Food Production, Functions, Drinks Services, Housekeeping, Reception services
- Managing goods
- Monitoring and solving customer service problems
- Supporting learning and development of staff
- Ensuring food safety and hygiene standards are maintained
- Contributing to promoting hospitality products and services
- Contributing to the development of menus and recipes

JOB ROLE:

This level will suit you if you've worked in the hospitality industry for some time - you have plenty of experience, and you might already supervise others or manage resources. You want to develop your knowledge and skills, perhaps to move into a management role within the sector.



COURSE CONTENT: Level 3 Hospitality Supervision & Leadership

- Level 3 NVQ /Diploma in Hospitality Supervision and Leadership
- Level 3 Award in Hospitality Supervision and Leadership Principles
- Level 2 Essential Skills Wales Communication
- Level 2 Essential Skills Wales Application if Number
- Employer Rights and Responsibilities

ENTRY REQUIREMENTS:

Although there are no formal entry requirements. It would be beneficial to have completed the foundation apprenticeship in hospitality and catering.

COURSE ASSESSMENT / EXAMINATION:

Will be based on portfolios and assessments in the work place

PROGRESSION:

The Level 3 qualification can help learners find a job in a wide range of roles including:

- Bar person/Manager
- Catering/Restaurant manager
- Hotel manager
- Kitchen supervisor/Manager
- Leisure centre manager
- Supervisor/Team leader

Successful candidates may consider further study in complementary areas such as Leadership & Management and Health & Safety. Please give us a call to discuss your career and qualification options.

