



Qualifications available: ILM Level 4 Advanced Apprenticeship in Leadership & Management

Duration: 12-18 Months

Date/s: on demand

Location: Work-based

OVERVIEW:

Apprenticeships are work based learning programmes designed around the needs of employers, which lead to nationally recognised qualifications. This higher-level apprenticeship package is ideal for people moving up from first line management into middle management. Learners broaden their knowledge of the principles behind good leadership and management and apply it directly into the workplace. Practical skills in operational planning are also developed and implemented.

For the learner, this will expand on knowledge to support them in a middle management role. It will give them tools to take control of personal development and help to understand change in the workplace. Learners will learn techniques to build positive and productive relationships as work.

For the employer, this apprenticeship will help to motivate middle managers with a proven ability to perform. The programme will improve communication and collaboration within teams and help develop managers who can assess and improve development.

ENTRY REQUIREMENTS:

- ✚ Be currently working or looking to progress into middle management.
- ✚ Have sufficient Essential Skills Wales i.e. Minimum Level 2 in Application of Number (AON), Communication and ICT, in order to benefit fully from the programme

PROGRAMME CONTENTS:

- ✚ ILM Level 4 Diploma In Management - competency qualification
- ✚ ILM Level 4 Diploma in Principles of Leadership and Management
- ✚ Essential Skills Wales – Communication, Application of Number and ICT
- ✚ Employee Rights and Responsibilities (ERR) – a reference book on areas of law and employment knowledge



COURSE ASSESSMENT / EXAMINATION:

- ✚ Portfolio of Evidence
- ✚ Workplace Evidence
- ✚ Practical Assessments



**PROGRESSION:**

This course will enable employees to progress to higher qualifications such as:

-  ILM Level 5 NVQ Diploma in Management and Leadership
-  ILM Level 5 Diploma in Principles of Leadership and Management

EQUIPMENT REQUIRED:

Access to computer, stationery, files/folders etc.

FURTHER INFORMATION

An apprentice will receive their training at no cost to the business. Employers are, however, responsible for the salary of the apprentice, which should reflect their age and experience. The employer is required to allow the apprentice time to be assessed in the workplace on a monthly basis.

