

# WEST



COLEG Sir Benfro  
Pembrokeshire COLLEGE



Pecyn Cymorth  
Sgiliau Hanfodol  
**Cymru**

**Wales**  
Essential Skills  
Toolkit

## Initial Assessments *Learner Guide*

**Log in**

### STEP 1: LOG IN

Click this link to go to the WEST website:

<https://www.walesessentialskills.com>

When you click on the link, you can decide whether you want to complete your assessments in English or Welsh.

#### Your login details are:

**USERNAME:** College ID number

**PASSWORD:** Your date of birth in the following format - DDMMYYYY

**ORGANISATION:** Pembrokeshire College

### STEP 2: CHOOSE YOUR ASSESSMENT

You have 3 assessments that need completing: **Application of Number, Communication and Digital Literacy.**

Click '**start**' next to the chosen assessment and then '**launch assessment**' at the bottom of the next page.

If you want to complete a practice assessment to familiarise yourself with the type of questions, click '**launch practice assessment**' instead.

**\*\*Please note that you will be assigned communication in English and Welsh, but you only have to complete 1 of them.**

### STEP 3: RESULTS

You will receive your results as soon as you have completed the assessment.

You won't be able to see what you got right or wrong, but you and your tutor can see what areas may need improving.





# STEP 1: LOG IN

Pecyn Cymorth Sgiliau Hanfodol Cymru | Wales Essential Skills Toolkit

Croeso i Bectyn Cymorth Sgiliau Hanfodol Cymru. Mae'r Pecyn Cymorth yn gadael i chi reoli eich dysgu ac yn rhoi i chi'r holl arllau a chefnogaeth mae eu hangen arnoch i lwyddo gyda Sgiliau Hanfodol.

**Cymraeg**

Defnyddwch sy'n dychwelyd? Mewngofnoddwch >

Gwnewch brawf sgrinio 10 munud >

Welcome to WEST - the Wales Essential Skills Toolkit. WEST puts you in charge of your learning and gives you all the tools and support you need for Essential Skills success.

**English**

Returning user? Sign in >

Take a 10 minute screener >

## Sign in

Please enter your username, password and organisation.

Username:

Password:

Organisation:

[Forgotten your password? >](#)

**Sign In**

# STEP 2: CHOOSE ASSESSMENT

### Begin

- Your assessment will have **40 or 50 questions**. Answer each one honestly, without help from anyone else.
- You don't have to finish in one go** – just stop and log out. Later, you can pick up from where you left off.
- If you have any problems, please **talk to your tutor**.

### Remember

- Once you've answered a question and moved on to the next one, you **can't go back** to change your answer.
- If you're **stuck** on a question, you don't have to try it straight away – leave it alone and move on.
- If you do skip a question, you **can go back** and give it a go – but if you leave it blank it will be marked wrong.

### Finish

- At the end of your assessment, you'll see your **results**. You might want to **print** them out to keep a record.
- Close your results window and you'll see your **learning plan**. You might want to start working on this straight away.
- Remember to **log out** when you've finished. If you have any queries, please **talk to your tutor**.

**Launch assessment**

### My courses

	Application of Number 2015	<b>Start</b>		Communication (English) 2015	<b>Continue</b>
	Digital Literacy	<b>Start</b>			

# STEP 3: RESULTS

### Your assessment result

**PLEASE PRINT this page to keep a record of your result.**

Name: Steffan Wyn Evans

Date completed: 16 Feb 2017

Time completed: 13:05

**Your result: Level 2**

The results show that you are currently assessed in Application of

### Your profile

	E1	E2	E3	L1	L2	L3
Application of Number	→	→	→	→	→	→
Using Data	→	→	→	→	→	→
Whole Numbers	→	→	→	→	→	→
Fractions, Decimals and Percentages	n/a	→	→	→	→	→
Measures, Money and Time	→	→	→	→	→	→
Shape, Space and Position	→	→	→	→	→	→
Proportion, Ratio and Scale	n/a	n/a	n/a	→	→	→
Formulas and Equations	n/a	n/a	n/a	n/a	→	→
Statistics and Probability	n/a	n/a	n/a	→	→	→

## \*IMPORTANT\*

- During the Application of Number IA, you may use pen and paper but not a calculator. An inbuilt, onscreen calculator will appear on questions that require a calculator.
- The Communication IA can be done in either English or Welsh – you do not have to do both but may do so if you wish.
- Each assessment will have 40 or 50 questions. Answer each one honestly, without help from anyone else.
- Some questions will require headphones.
- Once you've answered a question and moved on to the next one, you can't go back and change your answer.
- However, you can leave a question blank and move on to the next and go back to answer it later.
- Answers that are left blank will be marked wrong.



IF YOU NEED ANY SUPPORT, PLEASE  
CONTACT:

**WEST@PEMBROKESHIRE.AC.UK**